

### **Appointment of Liaison Agents for All India**

Hindustan Antibiotics Ltd. (HAL), Pimpri, Pune 411018 , a Govt. of India Enterprise is engaged in manufacturing and marketing of various pharmaceutical products such as Betalactum Powder Injectables, Cephalosporin Powder Injectables, Betalactum Tablets and Capsules, Non- Betalactum Tablets, IV Fluids, COVID-19 Products such as HAL Cloud Clinic, HALRUB- Alcoholic Hand Disinfectant (AHD), PPE Kit etc.

HAL would like to expand its Pharma business in various states of India. To cater to individual institutions and to provide the required service on behalf of HAL, company intends to appoint Liaison Agents for various Govt. Institutions in various states. Parties having sound pharma marketing strength may apply for working as liaison agents. Basic functions of Liaison Agents are as under:-

- 1 To generate the maximum orders for our range of products from the Institution/s as approved by HAL and arrange to send the Purchase Order to HAL
- 2 To ensure acceptance of material by the Indenting Authorities/Institutions and arrange to send a copy of Goods Receiving Note (GRN) to HAL.
- 3 To collect the payments within stipulated period.

The basic requirements for consideration of Liaison Agents are as follows:

1. Party shall provide interest free security deposit of Rs.25000.00 to the company.
2. Party shall have to provide the self attested copies of:-
  - a) GST Regn. certificate.
  - b) PAN card.
  - c) Aadhar Card
  - d) Partnership Agreement, if any. .
  - e) If dealing for other Pharma CPSU's, Details thereof:

Application accompanying with all relevant documents (self attested copies) to be forwarded on OR before 15.03.2021 upto 3.00 p.m. superscribing on the top of envelop  
**“APPLICATION FOR LIAISON AGENT FOR \_\_\_\_\_  
(PLACE, STATE, NAME OF INSTITUTIONS)”.**

Application with the details as per enclosed format shall be sent to:

Marketing Officer  
Hindustan Antibiotics Ltd.  
Liaison Office  
Core 6, First floor  
Scope Complex, Lodhi Road  
NEW DELHI-110003  
(M.No:703805454)  
Email ID - halcorporatemkt@gmail.com

ANNEXURE - A  
HINDUSTAN ANTIBIOTICS LTD  
(A GOVT. OF INDIA ENTERPRISE)  
PIMPRI, PUNE 411 018

**MARKETING DIVISION**

**STATE:**

**DT :**

**LIST OF INSTITUTIONS TO BE COVERED:**

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PARTICULARS OF PROSPECTIVE PARTIES FOR  
LIAISON AGENT  
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1. NAME & ADDRESS OF THE LIAISON AGENT :

2. TELEPHONE NO & FAX NO :

3. NAME OF THE OWNER/ PARTNERS/  
WITH ADDRESS

4. YEAR OF ESTABLISHMENT :

5. WHETHER LIAISON AGENT FOR ANY OTHER  
PHARMACEUTICAL COMPANY, IF SO

NAME OF THE PHARMACEUTICAL COMPANY

6. ANNUAL TURNOVER FOR 2019-20 & 2020-21 :

7. NAME & ADDRESS OF GOVERNMENT  
INSTITUTIONS CATERED PRESENTLY.

8. AREA OF OPERATION :

9. DETAILS OF ORGANISATION

a. NUMBER OF SALES EXECUTIVES :

b. OFFICE STAFF :

10. NAME & ADDRESS OF PARTY'S BANKERS :

11. COPY OF DOCUMENTS TO BE ATTACHED WITH  
THIS PROFILE.

a) GST Regn. No. : YES/NO

b) PAN No. : YES/NO

c) Aadhar Card No. : YES/NO

d) I.T Return. : YES/NO

e) GST Return : YES/NO

f) Partnership/Pvt. Ltd. Deed Copy : YES/NO

g) Offer letter to HAL : YES/NO

Xerox copies of all above documents (self attested) to be attached.

12. BUSINESS PROJECTION FROM THE :  
INSTITUTION/S FOR 2021-22

DATE:

PLACE:

SIGNATURE of Proprietor/Partner  
RUBBER STAMP OF FIRM WITH  
ADDRESS

## **Possible States for Appointment of Liaison Agent**

### **Annexure - B**

<b>Sr. No.</b>	<b>FOR STATE/s</b>
1	<b>JAMMU &amp; KASHMIR</b>
2	<b>PUNJAB &amp; HARYANA</b>
3	<b>DELHI</b>
4	<b>HIMACHAL PRADESH</b>
5	<b>UTTARAKHAND</b>
6	<b>UTTAR PRADESH</b>
7	<b>RAJASTHAN</b>
8	<b>GUJARAT</b>
9	<b>MADHYA PRADESH</b>
10	<b>CHHATTISGARH</b>
11	<b>GOA</b>
12	<b>MAHARASHTRA</b>
13	<b>ODISHA</b>
14	<b>WEST BENGAL</b>
15	<b>ASSAM &amp; N. E. STATES</b>
16	<b>BIHAR</b>
17	<b>JHARKHAND</b>
18	<b>ANDHRA PRADESH</b>
19	<b>TELANGANA</b>
20	<b>KERALA</b>
21	<b>KARNATAKA</b>
22	<b>TAMILNADU</b>